

# Minutes of the Meeting of the Board of Trustees of the Indian Forest Service Benevolent and Welfare Trust

held on **January 24, 2026** at New Moti Bagh Club,  
New Moti Bagh, New Delhi.

The meeting of the **Board of Trustees** of the **Indian Forest Service Benevolent and Welfare Trust (IFSBWT)** was held on **January 24, 2026** at New Moti Bagh Club, New Delhi. The list of Trustees and the members present in the meeting is at **Annex I**.

2. At the outset, the members observed a minute's silence to pay obeisance to the departed souls of Late Shri K. B. Thampi (KR:1977, President of the Trust) and Late Shri Nagabhushan Reddy Rao (AGMUT:1985, Trustee). After a round of introduction of the trustees and members Shri A. N. Prasad was unanimously elected as the Chairperson for the meeting. The quorum was confirmed to be complete in accordance with the provisions of the Trust Deed.

3. The Chairperson briefly outlined the background and objectives of the Trust and invited Shri A. K. Goyal, Trustee to brief the members on the activities and current status of the Trust and take up the various agenda items.

## **(1) Current status of the Trust**

4. Shri A. K. Goyal, giving the background of the genesis of this Trust which was registered under section 60 of the Registration Act, 1908 on July 22, 2008 with the Sub Registrar, New Delhi, informed the Board that three meetings of the Board/ Management Committee had been held earlier on August 4, 2008, August 22, 2008 and April 2, 2009. After that, the Trust could not remain active due to various reasons. In the past 8-9 years, the then office bearers of Indian Forest Service Association (IFSA), Central Unit were apprised of the creation of such a Trust and were requested to trace the old records which were handed over to IFSA (CU). Only after the office bearers of the present IFSA (CU) took charge during the month of July, 2025, action could be taken to reactivate the savings bank account of the Trust during September, 2025. It was informed during the meeting that as on January 11, 2026, an amount of Rs.790,695/- was available in the account of the Trust. Now, all the attendees of the meeting decided to revive the Trust and widen the scope of its objects and purposes so as to include, apart from the Indian Forest Service officers and their families, all the forestry field personnel up to forest guard/forest watcher level.

5. Before proceeding further with agenda items, Shri Goyal invited Ms. Anita Karan, President, IFSA (CU) for her suggestions as to in what capacity the IFSA should be associated with the activities of the Trust. After detailed discussions and in consultation with other office bearers of the IFSA (CU) present in the meeting, IFSA (CU) decided that it will be associated with the activities of the Trust in their capacity of special invitees to the meetings of the Board of Trustees and Governing Body.

## **(2) Amendments to the Trust Deed**

6. During the discussion, there was a consensus among the Trustees to widen the scope of objects and purposes of the Trust to include all the forestry field personnel and their

families including State Forest Service Officers, Forest Range Officers, and other frontline staff up to the level of forest watchers, apart from Indian Forest Service Officers and their families. Besides the above, other major amendments discussed, based on the draft revised Deed circulated and approved were:

- 1) Changing the registered address of the administrative office of the Trust to Van Vigyan Bhavan, Sector-5, R.K. Puram, New Delhi
- 2) The number of Trustees shall not be less than ten instead of five provided earlier.
- 3) In addition to the serving IFS officers, the retired IFS officers will also be deemed to be members of the Trust.
- 4) Adding a provision for accepting contributions from the corporate social responsibility funds and the proceeds of the intellectual property rights.
- 5) Authorizing five members of the Governing Body (GB) to operate the bank account of the Trust of which, any two would suffice to operate the account at any point in time.
- 6) Office bearers of the IFSA (CU) shall be special invitees to the meetings of the Board of Trustees and the GB.
- 7) To revise the term of the GB to three years instead of two years provided earlier. Re-election of the same members of the GB shall be permissible only for a maximum of two terms.
- 8) The quorum for the meetings of the Board of Trustees shall be eight and for the meetings of the GB and of the Committees, more than 33% of the members.
- 9) Providing for induction of additional Trustees as may be considered necessary for the efficient, smooth, and effective management of the affairs of the Trust and its GB based on the eligibility criteria approved by the Board.
- 10) To bring clarity and delineation of the functions, duties, powers, and responsibilities of the Board of Trustees and GB.

7. The Board of Trustees also authorised the President and/Secretary of the Trust to finalise the text of the amended Trust deed before getting it registered. The revised text of the Deed is given as **Annex II**.

### **(3) Criteria for induction of new Trustees and names of new Trustees**

8. The Board discussed and finalized the criteria for the induction of new Trustees as given in **Annex III**. Based on the criteria so finalized, the The names of the founding Trustees, the Trustees co-opted during the meeting held on August 4, 2008, and the Trustees inducted during the meeting held on January 24, 2026 are as given below.

#### **A. Founding Trustees**

- 1) Mr. A.N. PRASAD (JHD:1979)
- 2) Dr. (Mrs.) REKHA PAI (UTT:1983)
- 3) Mr. J.V. SHARMA (UP:1983)
- 4) Mr. SURENDRA KUMAR (KR:1986)
- 5) Mr. A K GOYAL (KR:1981)
- 6) Mr. ASHOK PAI (UTT:1983)
- 7) DR. RAVINDRA BIHARI LAL (MN:1975)
- 8) Mr. VIVEK SAXENA (HR: 1992)
- 9) Mr. C.D. SINGH (AGMUT:1987)



- 10) Mr. ANMOL KUMAR (MH:1982)
- 11) Mr. BIPIN BEHARI (AGMUT:1985)
- 12) Mr. ALOK VERMA (HR:1989)
- 13) Mr. UMAKANT (AGMUT:1996)

#### **B. Trustees Co-opted in the Meeting held on August 04, 2008**

- 1) Mr. A.K. JOHARI (AM:1986)
- 2) Mr. B.K. SINGH (AGMUT:1989)
- 3) Dr. (Mrs.) RANJANA GUPTA (AM:1986)
- 4) Mr. PRAMOD G KRISHNAN (KR:1997)
- 5) Mr. DEBASIS JENA (TN:1992)
- 6) Mr. AJAI KUMAR LAL (HP:1987)
- 7) Mr. RAJBIR SINGH BONDWAL (HR:1993)
- 8) Mr. RAJESH GOPAL (MP:1978)
- 9) Mr. ANSAR AHMED (NG:1978)
- 10) Mr. SANJEEV CHADHA (OR:1989)
- 11) Mr. RAJAN SEHGAL (KR:1992)

#### **C. Trustees Inducted in the Meeting held on January 24, 2026**

- 1) DR. D. D. SHARMA (JHK:1984)
- 2) Mr. SURENDER KUMAR (TR:1985)
- 3) Mr. VINOD KUMAR TIWARI (HP:1986)
- 4) Mr. RAJESH KUMAR CHAUDHRY (PB:1987)
- 5) Ms. JYOTSNA SITLING (UTT:1987)
- 6) Ms. ANITA KARAN (GJ:1997)
- 7) Mr. KUNAL SATYARTHI (HP:1997)
- 8) Mr. NISHANT VERMA (UTT:1999)

#### **(4) Delineation of functions, duties, powers, and responsibilities of the Board of Trustees and Governing Body**

9. The Board of Trustees further discussed the functions, duties, powers, and responsibilities of the Board of Trustees and the Governing Body and approved the same as mentioned in the **Schedule** given as **Annex IV**.

#### **(5) Deciding the criteria and terms of reference for constitution of Committee for Scrutiny and Evaluation of Proposals and Coordination Committee**

10. The Board discussed and finalized the criteria and terms of reference of the Committee for Scrutiny and Evaluation of Proposals, and the Coordination Committee given as **Annex V and VI**.

#### **(6) Election of Governing Body (President, Vice-President, Secretary, Treasurer, Joint Secretary and ten Members)**

11. The following office bearers and members of the Governing Body were elected unanimously during the meeting:

- 1) President: Mr. A. K. Goyal (KR:1981)
- 2) Vice President: Dr. D. D. Sharma (JHK:1984)
- 3) Secretary: Mr. Rajesh Kumar Chaudhry (PB:1987)
- 4) Treasurer: Mr. Vinod Kumar Tiwari (HP:1986)
- 5) Joint Secretary: Mr. Sanjeev Chadha (OR:1989)

**Members**

- 6) Mr. Ashok Pai (UTT:1983)
- 7) Mr. Surinder Kumar (TR:1985)
- 8) Mr. Bipin Bihari (AGMUT:1985)
- 9) Mr. Surendra Kumar (KR:1986)
- 10) Mr. A. K. Johari (AM:1986)
- 11) Mr. C. D. Singh (AGMUT:1987)
- 12) Ms. Jyotsna Sitling (UTT: 1987)
- 13) Ms. Anita Karan (GJ:1997)
- 14) Mr. Kunal Satyarthi (HP:1997)
- 15) Mr. Nishant Verma (UTT:1999)

**(7) Appointment of a Chartered Accountant**

12. It was decided that the Trustees will obtain quotations from a minimum of three Chartered Accountants, one of whom as found suitable, will be appointed by the Governing Body. Shri Bipin Bihari, Member Governing Body was authorised to obtain quotations from the chartered accountants for onward submission to the Governing Body.

**(8) Authorization to incur expenditure for administrative purposes**

13. The Board authorized the Governing Body to incur expenditure to meet the day-to-day expenses of the Trust.

**(9) Authorization for operating the bank account of the Trust**

14. The Board of Trustees authorized the following trustees and office bearers of the Governing Body for operating the bank account of the Trust.

- 1) Dr. D. D. Sharma, Vice President
- 2) Mr. V. K. Tiwari, Treasurer
- 3) Mr. Rajesh Kumar Chaudhry, Secretary
- 4) Mr. Sanjeev Chadha, Joint Secretary
- 5) Mr. Ashok Pai, a Trustee and Member of the Governing Body.

**(10) Commencement of charitable activities**

15. The Board discussed the specific case of one late **Shri Jitendra Singh Shekhawat**, Forest Guard, Rajasthan Forest Department who lost his life in the line of duty on January 7, 2026 in Dholpur Rajasthan. It was informed during the meeting that an amount of

Rs. 50,000 has already been received from various IFS officers in the bank Account of the Trust. The Board of Trustees decided that in all such cases where donations have been received in the Trust fund in the name of a particular forestry field personnel, the amount shall be disbursed to that field personnel or to his dependent family members, as the case may be. Such cases need not be referred to the Committee for Scrutiny and Evaluation of Proposals. Accordingly, the amount received from the members of IFS shall be disbursed to the dependent family members of Shri Shekhawat after obtaining the required details from the PCCF(HoFF), Rajasthan.

### **(11) Resolutions Approved**

16. The following resolutions were passed (given as **Annex-VII**):

- 1) Revival of the Indian Forest Service Benevolent and Welfare Trust
- 2) Condonation of delay
- 3) Taking cognizance of funds of IFSBWT as on date of the meeting
- 4) Approval of amendments to the Trust Deed
- 5) Initiation of action for obtaining PAN and tax compliance
- 6) Authorization for compliance of Income Tax matters
- 7) Appointment of Chartered Accountant and Auditor
- 8) Commitment of time by Trustees

### **(12) Identity, Logo and Motto**

17. It was decided that a suitable logo will be designed and a tag line will be developed which will convey the scope of the revised objectives and purposes of the Trust and will be stated below the name of the Trust. The logo may also be added on the letterhead of the IFSA (Central Unit).

### **(13) As part of Governing Body functions**

18. The chairpersons and vice-chairpersons of the two Committees constituted were decided by the Board as below:

#### **a) Committee for Scrutiny and Evaluation of Proposals**

Chairperson: Mr. Ashok Pai (UTT:1983) and Vice Chairperson: Mr. Surendra Kumar (KR:1986)

#### **b) Coordination Committee**

Chairperson: Mr. Vinod Kumar Tiwari, (HP:1986) and Vice Chairperson: Mr. Kunal Satyarthi (HP:1997)

#### **(14) Engaging a person for assisting the Board/Governing Body for discharging day-to-day functions**

19. It was decided to engage one Mr. Vikas on contractual basis on payment of honorarium of ₹10,000 per month as is being followed by the IFSA (Central Unit) and reimbursement of travel expenses within NCR on actual basis for visiting various offices for official matters.

#### **(15) PAN and Tax Compliance**

20. Shri Vikas will coordinate all the works related to PAN documentation, submission of signatures to banks for operating the bank account and tax and other statutory compliances.

#### **(16) Conclusion**

There being no other business, the meeting concluded with a vote of thanks to the Chair and the participants.

  
(A K GOYAL)  
President, IFSBWT

  
(RAJESH KUMAR CHAUDHRY)  
Secretary, IFSBWT

  
(A N PRASAD)  
Trustee, Chairperson of the Meeting of IFSBWT

**Indian Forest Service Benevolent and  
Welfare Trust  
Schedule  
(Delineation of the functions, duties, powers, and  
responsibilities)**

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**A. Board of Trustees**

*(Apex oversight authority)*

The Board of Trustees shall function as the custodian of the Trust, its assets, and its charitable intent.

**1. Legal and Statutory Responsibilities**

1. To ensure that the Trust functions in accordance with the Trust Deed, applicable laws, and the charitable objects of the Trust.
  2. To safeguard the Trust property, corpus, and long-term financial sustainability.
  3. To ensure compliance with statutory requirements, including income-tax laws, audit requirements, banking regulations and FCRA, where applicable.
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**2. Strategic and Policy Oversight**

4. To approve broad policies and principles governing the Trust, general norms for benevolent assistance and long-term financial and investment strategies.
  5. To consider and approve amendments to the Trust Deed, rules, or governance framework.
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**3. Review, Reporting, and Accountability**

6. To receive and consider the annual report of activities submitted by the Governing Body, the audited annual accounts and audit observations.
7. To review the overall functioning of the Trust and provide strategic guidance to the Governing Body.



8. To record its observations and directions, if any, for future guidance.
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#### **4. Appointments and Constitution**

9. To nominate and induct Trustees in accordance with the Trust Deed.
  10. To nominate Trustees to the **Governing Body**, as provided in the Trust Deed.
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### **B. Governing Body (GB)**

*(Executive, administrative, and decision-making authority)*

The Governing Body shall be the principal executive authority of the Trust and shall be responsible for day-to-day administration, expeditious decision-making, and implementation of the Trust's core benevolent functions.

#### **1. General Powers and Administration**

1. To administer and manage the affairs of the Trust in accordance with the Trust Deed.
  2. To implement the objects of the Trust efficiently and compassionately.
  3. To operate bank accounts and manage funds as authorised under the Trust Deed.
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#### **2. Committees**

4. To constitute, reconstitute, and dissolve committees including the Committee for Scrutiny and Evaluation of Proposals, and to define their terms of reference.
5. To receive reports and recommendations from such committees and take appropriate decisions thereon.

##### **Clarification**

*The Board shall nominate Trustees only to the Trust and Governing Body.*

*Committees shall be constituted by the Governing Body and may include Trustees or other members, as deemed appropriate.*

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#### **3. Core Benevolent Functions**

6. Based on the recommendations of the Committee constituted for the purpose, to examine, decide, and sanction cases relating to ex-gratia assistance, benevolent financial support and welfare measures for families of deceased forestry personnel and personnel who suffer serious injuries, disabilities, or critical illnesses while performing their duties.



7. To take time-sensitive decisions in deserving cases without waiting for approval of the Board of Trustees.
  8. To determine the quantum of assistance, the mode of disbursement (lump sum or instalments), and beneficiaries among eligible family members.
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#### **4. Financial Management and Reporting**

9. To prepare annual statements of accounts, budgets, and financial summaries.
  10. To place before the Board of Trustees the annual activity report, and the audited accounts for review and record.
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#### **5. Liaison, Fund Mobilisation, and Outreach**

11. Through a Committee constituted for the purpose, liaise with State Forest Departments, PCCFs/Nodal Officers, forestry associations and donors.
  12. To mobilise funds consistent with the objects of the Trust.
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#### **6. Records and Transparency**

13. To maintain proper records of decisions taken, assistance granted, minutes of meetings, and correspondence.
  14. To ensure transparency, fairness, and consistency in decision-making.
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### **C. Relationship Between the Board of Trustees and the Governing Body**

- The Board of Trustees exercises strategic oversight and fiduciary control.
  - The Governing Body exercises executive authority and operational autonomy, particularly for benevolent assistance.
  - The Governing Body is accountable to the Board through annual reporting, not prior approvals.
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# Indian Forest Service Benevolent and Welfare Trust

## Committee for Scrutiny and Evaluation of Proposals (CSEP)

### Terms of Reference and Procedure

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#### 1. Purpose of the Committee

The **Committee for Scrutiny and Evaluation of Proposal (CSEP)** is to be constituted to ensure that all proposals seeking financial assistance from the Trust are examined in a fair, transparent, objective, and time-bound manner, before being placed before the Governing Body for final decision.

Scope of assistance covered by these Terms of Reference: the Committee shall scrutinise and evaluate the proposals relating to the following categories of assistance:

- (a) Financial assistance to the family members of officers and all forestry field personnel who lose their lives in the line of duty.
- (b) Financial assistance to officers and their families who suffer serious injuries, disabilities, or critical illnesses while performing their duties.
- (c) Any other welfare-related assistance for the benefit of family members of officers and all forestry field personnel, as may be decided by the Trustees from time to time.

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#### 2. Source and Submission of Proposals

##### 2.1 Eligible Channel

All proposals shall be forwarded only through Principal Chief Conservator of Forests & Head of Forest Force {PCCF (HoFF)} of the State/UT or a designated Nodal Officer authorised and duly approved by him.

*Individual applications directly from families shall not ordinarily be entertained except in exceptional circumstances to be recorded. In any case the comments on such applications will be mandatory from the SFD concerned.*

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##### 2.2 Mandatory Information to be Furnished

Each proposal shall contain the following information and documents:

###### 1. Details of the incident (along with a brief summary)

- o Date, place, and cause of death/ injuries, disabilities, or critical illnesses while performing their duties.



- Age of the IFS Officer or forest field personnel at the time of incident of death in the line of duty or injury at the time of incident.
- Circumstances under which the incident occurred, a copy of the police report/FIR, etc.

**2. Certification of no fault**

- A clear certification that the death/injuries, disabilities, or critical illnesses occurred in the line of duty and without negligence or misconduct on the part of the forestry personnel.

**3. Details of financial assistance already received**

- Ex-gratia/compensation paid by the State Government
- Assistance received from State Associations or other bodies

**4. Financial condition of the family**

Property details, sources of other incomes and assets with the family.

**5. Employment status of family members**

- Whether spouse or other family members are employed
- Nature of employment and approximate income

**6. Family composition**

Names, age, and relationship of spouse, children, and dependent parents/relations

Its comparison with the family details as available in the Service Records.

**7. Status of compassionate appointment**

- Whether granted, under consideration, or not admissible

**8. Bank details**

- Bank account details of the beneficiary (spouse, dependant parents/relations and children)

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### **3. Composition of the Committee**

3.1 The CSEP shall consist of **nine members**, nominated by the Governing Body.

3.2 Out of the total membership of nine

- at least three members will be trustees, of which at least one member shall be a retired IFS officer

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*QuGyal*

- at least one will be the office bearer of IFSA (Central Unit)/executive member of the IFSA (Central Unit)

There will be one Chairperson, one Vice Chairperson and one Secretary of the Committee.

*(number suggested is nine to give adequate allowance for absence of members due to various reasons and avoid postponing the meetings)*

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## 4. Procedure for Scrutiny

### 4.1 Time-frame

- The Committee shall scrutinise each **complete proposal within 15 calendar days** of receipt.

### 4.2 Mode of Meetings

- The meetings will be chaired by the Chairperson and in his absence by the Vice-Chairperson.
- The meetings may be held **physically or through video conferencing**, as decided by the Chair of the Committee.

### 4.3 Quorum

- Minimum **four (4) members** shall constitute the quorum.

### 4.4 Clarifications

- The Committee may seek additional information from the concerned State/UT, if required.

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## 5. Recommendations by the Committee

5.1 After examination, the Committee shall submit its **written recommendations** to the Governing Body.

5.2 Recommendations may include:

### (a) Immediate Ex-gratia Assistance

- Release of an initial lump-sum ex-gratia amount directly into the **bank account of the spouse/dependent parents**.

### (b) Staggered Disbursement

- Release of the **remaining amount in instalments**, in the name of:
  - Spouse
  - Dependent parents/relations
  - Dependent children

*(Mode and timing to be specified in recommendations)*



5.3 The Committee shall clearly record:

- Basis of recommendation
- Any special circumstances of the case

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## 6. Final Authority

6.1 The **Governing Body** shall be the **final authority** to:

- Accept, modify, or reject the recommendations of the Committee.
- The Governing body shall take a final decision on the recommendation within **15 calendar days** of receipt.

6.2 Assistance from the Trust shall be:

- **Discretionary, based on merits of each case**, and
- **Supplementary** to Government or other compensations that the family members have/would have received/may be receiving later.

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## 7. Additional Safeguards

### 7.1 No Entitlement Clause

Assistance from the Trust shall not be claimed as a matter of right.

### 7.2 Conflict of Interest

Any Committee member having a personal or official connection with a case, shall **recuse** himself. In his place, the senior most executive member, Joint Secretary or the Treasurer (in this sequence) shall become the member of the Committee.

### 7.3 Record Keeping

All proceedings and recommendations shall be **minuted and preserved** for audit and transparency.

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## 8. Review of Procedure

This procedure may be reviewed and modified by the Governing Body from time to time, based on experience based on dealing with such cases and availability of funds.



**Annex VI**

**Indian Forest Service Benevolent and Welfare  
Trust  
Coordination Committee  
(Terms of Reference and Operational Guidelines)**

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## **1. Purpose of the Committee**

The Coordination Committee is constituted to strengthen outreach, coordination, and resource mobilisation for the Trust, and to ensure timely flow of information and assistance for deserving cases.

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## **2. Functions of the Coordination Committee**

### **2.1 Liaison and Coordination**

The Committee shall:

1. Liaise with various forest associations, welfare associations and or other similar bodies within the State Forest Departments (SFDs).
  2. Facilitate early identification of cases where forestry personnel have lost their lives or suffered grievous injury in the line of duty.
  3. Where Trustees or members become aware of such cases, coordinate with the concerned State/UT authorities to:
    - o expedite preparation and forwarding of proposals through the PCCF/Nodal Officer, and
    - o ensure completeness of documentation.
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### **2.2 Fund Mobilisation**

The Committee shall:

4. Undertake **fund-raising initiatives**, including voluntary contributions from serving and retired officers, and contributions from the organisations/agencies, etc., as mentioned in the Trust Deed.
  5. Encourage one-time donations, and recurring contributions, made any time or any number of times.
  6. Donations may be made through UPI, and/or Net banking, and/or such other digital modes as approved by the Governing Body.
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### **2.3 Awareness and Outreach**

The Committee shall:

7. Create awareness about the mandate and objectives of the Trust, procedures for assistance and modes of contribution.

8. Disseminate approved information material of the Trust.

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### 3. Composition of the Committee

9. The Coordination Committee shall consist of **nine** members as decided by the Governing Body.

10. Members may include the Trustees, one of the office-bearers of the IFSA (Central Unit) and members of the Trust, as deemed appropriate.

11. There will be one chairperson, one vice-chairperson, and one secretary of the committee.

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### 4. Earmarked Donations

12. Where a contribution is made **by name of a specific beneficiary or case**, the following shall apply:

(a) Such contribution shall be accounted separately in coordination with the Treasurer.

(b) The Trust shall act as a facilitating agency for such contributions. Irrespective of whether the Trust extends any additional assistance in that case, the earmarked amount shall be transferred in full to the dependants of the named beneficiary, subject to verification of identity and bank details.

(c) The Trust shall not retain or divert any portion of such earmarked contribution for general purposes.

(d) The Trust shall not be liable for the adequacy or sufficiency of such contribution.

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### 5. Reporting

13. The Committee shall submit periodic reports to the Governing Body on outreach activities, funds mobilised and coordination efforts.

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### 6. Review and Modification

14. These Terms of Reference may be reviewed and modified by the Governing Body from time to time.



**RESOLUTIONS PASSED THROUGH CONSENSUS  
in the  
Meeting of the Board of Trustees  
of the  
Indian Forest Service Benevolent and Welfare  
Trust**

held on **January 24, 2026** at New Moti Barg club, New  
Motibagh, New Delhi.

**1. Resolution for Revival of the Trust**

**"Resolved that,** although the Indian Forest Service Benevolent and Welfare Trust was duly constituted and registered in July 2008, its activities could not be actively pursued for a considerable period as most of the Trustees, being serving officers on Central deputation, subsequently reverted back to their respective State cadres and were located at widely dispersed geographical locations across the country, resulting in practical difficulties in coordination, conduct of meetings, and subsequently affecting the proper functioning of the Trust."

**"Resolved further that,** the Trustees now note that most of the founding and other earlier appointed Trustees have since retired from service and are in a position to devote adequate time and attention to the affairs of the Trust, and accordingly it is hereby unanimously decided to revive, activate, pursue the modified objects and activities of the Trust actively and effectively with immediate effect."

**2. Resolution—Condonation of Delay**

**"Resolved that,** the Trustees record that the delay in operationalising the Trust and attending to its statutory compliances occurred due to the circumstances beyond the control of the Trust and its Trustees, including prolonged dormancy and absence of operational activities and that the same be treated as condoned. The Trust shall hereafter ensure that it functions actively with due compliance to all applicable statutory and procedural requirements."

### 3. Resolution–Taking Cognisance of Funds

“Resolved that, the Trustees take note of an amount of ₹8,50,795/- presently lying in the Trust’s bank account, most of which was accumulated in the initial period of about one year and accumulated interest over a period of time during which the Trust remained largely inactive. The aforesaid amount represents the voluntary benevolent contributions/corpus contributions received from the members.”

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### 4. Resolution-Approval of Various Amendments to the Trust Deed

“Resolved that, in view of the fact that the Trust Deed of the *Indian Forest Service Benevolent and Welfare Trust* was executed in the year 2008 and that, due to practical and administrative constraints, meetings of the Trust could not be convened regularly for the past several years, and considering the need to strengthen governance, update provisions, and align the Trust Deed with present-day functional, legal, and administrative requirements, the Board of Trustees hereby accords its approval, in principle and in substance, to the various amendments, additions, alterations, and modifications proposed to the Trust Deed, as placed before this meeting.”

“Resolved further that, the amendments so approved shall include, *inter alia*, provisions relating to the objects of the Trust, composition and criteria for induction of new Trustees, powers and functioning of the Board of Trustees, Governing Body, and Committees, and their meetings and quorum, financial management, administrative procedures, and any other allied or incidental matters considered necessary for the smooth, efficient, and effective functioning of the Trust.”

“Resolved further that, the amended Trust Deed, incorporating all such approved changes, be and is hereby adopted in supersession of the corresponding existing provisions of the Trust Deed, to the extent of such inconsistency or modification.”

“Resolved further that, the President and the Secretary of the Trust be and are hereby jointly and severally authorised to finalise the text of the amended Trust Deed, make such minor, consequential, or drafting changes as may be required without altering the substance of the decisions of the Board, and to execute, sign, submit, file, and register the amended Trust Deed or supplementary deed with the appropriate authority.”

“Resolved further that, the Secretary or the Joint Secretary in case Secretary is not available, be and is hereby authorised to take all necessary steps for compliance with statutory, regulatory, and procedural requirements, including filings with the Sub-Registrar, Income-tax authorities, and any other competent authority, as may be required to give full effect to the aforesaid amendments.”

## 5. Resolution–PAN and Tax Compliance

**“Resolved that,** the Trust recognizes that the delay in obtaining PAN and filing of returns was due to non-commencement of active operations of the Trust and absence of its structured income.”

**“Resolved further that,** the Trust shall immediately apply for and obtain a Permanent Account Number (PAN) and shall regularise its Income-tax compliances”.

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## 6. Resolution–Authorisation for Income Tax Matters

**“Resolved that** Shri Vinod Kumar Tewari, Treasurer of the Trust is hereby authorised to apply for PAN, registration under section 12AB and approval under section 80G of the Income-tax Act, 1961, and to file such returns, statements, explanations, and condonation submissions as may be required.”

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## 7. Resolution-Appointment of an Auditor

**“Resolved that,** the Trustees shall call for proposals from not less than three Chartered Accountant firms experienced in handling the books and affairs of charitable trusts based in NCR Delhi who will be able to support the accounting, auditing and financial operations of the Trust.”

## 8. Resolution on Time Commitment of Trustees

**“Resolved that ,** the Board of Trustees, while recognising that the Trustees so far appointed hold office for life and that the Trust functions entirely on voluntary service, places on record the importance of active participation and adequate time commitment by Trustees for effectively pursuing the charitable objectives of the Trust. The Trustees who, due to personal reasons or other engagements, are unable to do so, may voluntarily resign from trusteeship.

**Resolved further that,** any Trustee who resigns shall continue to remain a member of the Trust, in his capacity as IFS officer, serving or retired and his continued association and goodwill are deeply valued.”

